



The Director

announces the following

PERSONNEL SELECTION NOTICE

(notice expiry time 12:00 PM on November, 25th 2024)

Article 1 - Professional profile

The procedure is intended to select 1 person to fill the post of Curator on a permanent basis.

This person shall:

- Carry out scientific research activities in their areas of responsibility;
- Collaborate on exhibition projects;
- Collaborate on inventory review and cataloguing projects;
- Draft reports on the exhibits in the collection and in-room descriptions of the exhibits (in at least two languages);
- Collaborate on the drafting of scientific projects relating to exhibition projects and the Museum's collection;
- Collaborate on the Museum's cultural, publishing and educational activities;
- Give public lectures and guided tours of the Museum's collections;
- May act as a technical consultant, expert and arbitrator;
- Collaborates on excavation campaigns overseas.

The selected resource will be answerable to the Head of the Collection and Research Department.

Article 2 - Contract and position

1. The candidate will be hired on a permanent contract pursuant to Legislative Decree no. 23 of 4 March 2015 (increasing protections).
2. The employer is Fondazione Museo delle Antichità Egizie di Torino (hereinafter, the Foundation), with registered office in Turin. Pursuant to the relevant national collective bargaining agreement (CCNL Federculture), the employment relationship will be full time, 37 hours per week, and include 14 monthly salaries per year.
3. The position is Level 2, Band III (formerly D1), with a gross monthly salary of €2,714.28 (two thousand seven hundred and fourteen/28) for 14 monthly salaries, including flat-rate overtime for 20 hours per month.

The employment contract will be subject to a probationary agreement equal to 6 months of actual work.

Article 3 - Admission requirements

1. The following requirements must be fulfilled for admission to the selection:



a) General requirements:

- Entitlement to all civil and political rights;
- Being of the minimum age required by law to carry out the work;
- Being physically and psychologically fit to perform the job, with the right for the Foundation to carry out specific checks in accordance with the law;
- Candidates who do not have Italian citizenship, will be granted two years by the museum to learn the Italian language.

b) Specific requirements:

- Mandatory Qualification: Doctorate (PhD) in Archaeology with a particular emphasis on the field of Egyptology and/or Prehistory and protohistory. The topic of the doctorate must preferably focus on the period or include materials from the pre-dynastic era of Egypt or Nubia;
- Specific expertise: proven scientific experience in the field of Egyptian archaeology of the pre-dynastic era;
- Consolidated work experience of at least three years as a museum guide in Italian or international museums;
- At least three years' experience as curator of the Egyptology sections (preferably predynastic) of Italian or international museums;
- Participation in research projects focusing on or including material from the pre-dynastic period;
- Knowledge of spoken and written Italian or English. At least one of two at advanced level;
- Certified experience in archaeological excavations with a focus on pre-dynastic excavations in Egypt and/or Sudan;
- Ability to manage complex information, including by using the latest computer systems, interpreting and processing it according to the objectives to be achieved;
- Ability to work in a team on highly complex technical, cognitive and organisational activities and processes;
- Willingness to travel, even for prolonged periods, to Egypt and other countries;
- Experience in organising temporary exhibitions or permanent displays;
- Publications in the field of Egyptology with a focus on the pre-dynastic period;
- Participation in conferences as speaker or co-rapporteur on the topic of pre-dynastic Egypt.

2. Admission requirements must be met and maintained from the time the application is submitted.

Article 4 - Application procedure

1. The application for admission to the selection, (attachment no. 1), in Italian or English, must be drafted on plain paper, legibly and duly signed by the candidate.
2. In the application for admission, the candidate must declare, under their own responsibility:
 - a. Their personal details (name, surname, date and place of birth, marital status, citizenship), their place of residence and domicile, if different, as well as the telephone number and email

address at which they wish to receive communications relating to this personnel selection notice;

- b. That they are entitled to all civil and political rights;
 - c. That they have no definitive criminal convictions or that they are not disqualified or subject to preventive or other measures;
 - d. That they are mentally and psychologically fit for the post;
 - e. That they have the qualification required by this notice, stating the date it was awarded and the exact name of the issuing body;
 - f. That they are available for multiple and prolonged periods of travel.
3. **The following documents must be attached to the application:**
- a. Scan of a valid identity document, deemed to be in accordance with the declarations regarding states, personal attributes and facts included in the application and accompanying documents, for the purposes outlined in Articles 46 and 47 of Presidential Decree No. 445 of 28 December 2000.
 - b. Academic and professional curriculum vitae, indicating the modern languages known, dated and signed by hand;
 - c. A report detailing the skills and competencies gained in relation to the requirements outlined in Article 3. This should include information about qualifications, responsibilities, duties, objectives and results, as well as previous experience that has been gained and solidified. Specific details should be given of the following activities:
 - Organisation of temporary exhibitions or permanent displays: list examples;
 - Publications: publications in the field of Egyptology with a focus on the pre-dynastic period;
 - Conferences: list participation in conferences as a speaker or co-rapporteur on the pre-dynastic period;
 - Projects: list of research projects focusing on or including Egyptian archaeological finds from the pre-dynastic period;
 - d. Colour passport photo.
4. The application and attachments must be sent **by and no later than 12:00PM on Nov. 25th 2024, by email only, on penalty of non-admission to the selection procedure, to the following address:** hrselezione@pec.museoegizio.it

Note that the certified email address hrselezione@pec.museoegizio.it is set up to receive emails from personal and/or ordinary email addresses as well as certified ones.

The subject line of the certified email and documentation referred to in the previous point must, **on penalty of non-admission to the selection**, state the following: **“SELEZIONE PER CURATORE/TRICE” [“SELECTION FOR CURATOR”]**.

Article 5 – Evaluation committee

1. The Evaluation Committee will be formed in accordance with Article 4 of the Foundation's Staff Regulations.
2. The committee will review applications to pre-select candidates who fulfil all the general and specific requirements outlined in this selection notice.
3. **Only** the pre-selected applications mentioned earlier will be considered, with an evaluation of each candidate's specific qualifications, including an interview that may be conducted via Teams. The date and location for this interview will be communicated **by email** by the Foundation.

Article 6 – Result of the selection

1. The result of the selection will be announced **only** by publication on the Foundation's website with the wording "Valutazione terminata: candidato/a selezionato/a". [Evaluation completed: candidate selected]

Article 7 – Hiring

1. The hiring procedure will involve the signing of an individual permanent employment contract.

Article 8 – Personal data

1. Pursuant to Legislative Decree no. 196 of 30 June 2003, the personal data provided by candidates in their applications for admission to the selection process will be processed exclusively for the purposes related to the completion of the selection procedure and any subsequent individual employment contract.
2. Documents submitted will not be returned.

Article 9 - Final provisions

This selection guarantees equal opportunities for men and women for access to employment pursuant to Legislative Decree no. 198 of 11 April 2006.

Any request for further information regarding this selection notice must be sent, by email **only**, to the following address: hrselezione@pec.museoegizio.it

Queries will be answered within 72 hours of receipt.

The Foundation will not acknowledge receipt of the documentation sent.

Turin, October, 31 st

Il Direttore della Fondazione Museo
delle Antichità Egizie di Torino
Dott. Christian Greco





Attachment no. 1 **APPLICATION FOR ADMISSION TO THE SELECTION**

**The Director
Museo Egizio
Via Accademia delle Scienze 6
10123 Turin**

The undersigned _____

[Name and Surname]

born in [place of birth]

on [date of birth]

marital status [state marital status]

nationality [state nationality]

resident at [street, house number and town]

domiciled at [state domicile if different from place of residence]

email address

telephone number

APPLIES

for admission to the “**SELECTION FOR CURATOR**”

and asks to be contacted with regard to this notice at email address [an email address **must** be provided]



For the above purpose, he/she declares, pursuant to Articles 46 and 47 of Presidential Decree No. 445 of 28 December 2000, that he/she is aware of the criminal liability that may incurred in the event of untrue statements being made pursuant to Article 76 of Presidential Decree No. 445/2000 and under his/her own personal responsibility

DECLARES

- that he/she is entitled to all civil and political rights;
- that he/she has no definitive criminal convictions or is not disqualified or subject to preventive or other measures;
- that he/she is mentally and psychologically fit for the post;
- that he/she has the following academic qualification:

awarded on [stated date dd/mm/yyyy]:

awarded by [state the exact name of the institution]:

Place and date

Signature

Attachments:

1. Scan of a valid identity document, deemed to be in accordance with the declarations regarding states, personal attributes and facts included in the application and accompanying documents, for the purposes outlined in Articles 46 and 47 of Presidential Decree No. 445 of 28 December 2000.
2. Academic and professional curriculum vitae, indicating the modern languages known, dated and signed by hand;
3. Report detailing the skills and competencies acquired in relation to the requirements outlined in Article 3. This should include information about qualifications, responsibilities, duties, objectives and results, as well as previous experiences that have been developed and solidified, with specific details of the activities listed in article 4, letter c, point 3;
4. Colour passport photo.